



DEPARTMENT OF THE NAVY
NAVAL SUPPORT ACTIVITY ANNAPOLIS
58 BENNION ROAD
ANNAPOLIS, MD 21402

5 Jul 15

Dear Midshipman Parent,

Congratulations on your son or daughter's acceptance to the United States Naval Academy (USNA). You should be very proud.

Enclosed you will find your temporary Midshipman Parent's Pass (MPP). This card facilitates vehicular access to USNA until 31 Aug 2015, at which time you will be mailed your permanent MPP. To gain access to USNA, present this card, along with a valid driver's license, to the gate sentry.

In order to safeguard our Midshipmen and to meet access screening requirements mandated by the Secretary of Defense, we are required to verify the identity of all personnel receiving a credential for unescorted access onto the installation. If you already have a Department of Defense (DoD) credential such as a Common Access Card (CAC) or a retired military ID card, no further action is required on your part. However, if you do not have a DoD credential, you will need to fill out the enclosed data sheet and return it to the address listed below in order to receive a pass that allows you to drive onto the installation:

**** Please provide all information on the form to ensure complete verification**

Commanding Officer
Naval Support Activity Annapolis
Attn: Security Officer
257 Longshaw Road
Annapolis, MD 21402

Upon completion of the required identity verification, you will be mailed your MPP Card. If you do not receive your permanent MPP Card by 30 Sept 2015, or if there is an error in the card you receive, please contact (410) 293-4019 or notify parking.nsaa.fcm@navy.mil.

Your MPP Card is not vehicle specific; it can be used with either a personal or rental car. However, it is only valid for the person to whom the card is issued. Therefore, if two adults in your family desire vehicular

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ANNAPOLIS, MARYLAND
20740-5000

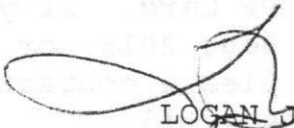
access, both must provide information on the enclosed application form in order to receive two, individualized MPPs. Your card will expire four years after it is issued to you or two weeks after your Midshipman graduates. If your Midshipman is dis-enrolled, the card is no longer valid and must be immediately returned.

Security is a serious issue and I ask your assistance by safeguarding your MPP. If your MPP is lost, please have your Midshipman report its loss to parking.nsaa.fcm@navy.mil. A replacement MPP must be requested by your Midshipman from his or her "usna.edu" e-mail account. The request must provide the full name of his/her parent as well as the circumstances surrounding the missing pass. The Pass & ID office will notify your Midshipman via e-mail when the replacement MPP is ready to be picked up. Your Midshipman will then need to mail you the pass.

There are times during the year when this pass will allow access to the "Yard" for pick up and drop off, but not parking. These periods include but are not limited to Commissioning and Graduation Week.

The MPP is for official use by the holder designated on the card only. Use or possession by any other person is unlawful, will result in immediate confiscation of the MPP, and will make the offender liable to penalty, fines or both (18 USC 499, 506 and 701). By using this card you certify that you will abide by all traffic, parking and security regulations; you will submit to search of your vehicle as ordered by competent authority; your insurance policy meets the minimum established by the Department of the Navy and/or the state or locality where the vehicle is registered; and your vehicle has satisfactorily met inspection requirements of your state or locality.

On behalf of all of us at Naval Support Activity Annapolis, we welcome you to Annapolis.


LOGAN JONES
Captain, U.S. Navy